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| **HV MCNAB AND SON PTY LTD**  **CONDITIONS OF EMPLOYMENT**  **Office hours – Tuesdays, Wednesdays and Thursdays 10:00am – 3:00pm AEST** |
| **EMPLOYEE CONDITIONS** |
| * The attached forms need to be completed and submitted to the office BEFORE any picking can commence. * Completed TFN Declaration * Signed HV McNab Employee Details and Agreement form * Signed Rental Authority to deduct from wages if camping onsite * ALL employees MUST complete the pre-screening at MADEC and present the MADEC Work Entitlement Card before starting. A copy will need to be taken.   **ONLY WHEN YOU SATISFY THE ABOVE DOT POINTS YOU CAN COMMENCE WORK ON THE ORCHARD**  **PAYMENT/WAGES** |
| * Pays are processed weekly. The pay week is Thursday to Wednesday inclusive. |
| * Pays are processed on Thursdays afternoon, depending on your bank should be available on Fridays. * Payslips will be emailed to you. Any disputes regarding your pay can be answered from the office on Tuesdays between 10:00am and 3:00pm.   **RENTAL CONDITIONS**   * Rent is $12.00 per person per day and will be automatically deducted from your pay. * There are washing facilities available for use. It is $4.00 per load and change can be given from the office.   **CONTACT POINTS**  **Kelly Costello – All office matters (wages, paperwork etc)**  [mail@mcnab.com.au](mailto:mail@mcnab.com.au) phone: 5829 0016 Office hours Tues/Wed/Thur 10:00am to 3:00pm  **Mitchell McNab – All orchard matters (Urgent matters ONLY outside of hours)**  Phone: 0408 323 849 **Monday – Saturday 8am – 5pm AEST** |